



## **CHILD PROTECTION AND THE SAFEGUARDING OF CHILDREN IN EDUCATION**

Wingfield Academy fully recognises its responsibilities in relation to Child Protection and the Safeguarding of Children in Education.

We recognise that because of the day to day contact with children, Academy staff are well placed to observe the outward signs of abuse. We will follow the procedures set out by the Local Safeguarding Children Board and take account of guidance issued by the Department for Education and Skills.

Our policy applies to all staff, governors and volunteers working in the Academy. There are five main elements to our policy which can be obtained from clerical staff:

- Ensuring we practice safe recruitment in checking the suitability of staff and volunteers to work with children.
- Raising awareness of child protection issues and equipping children with the skills needed to keep them safe.
- Developing and then implementing procedures for identifying and reporting cases, or suspected cases, of abuse.
- Supporting pupils who have been abused in accordance with his/her agreed child protection plan

Establishing a safe environment in which children can learn and develop.

Please refer to 'Guidance for Safer Working Practice for Adults who Work with Children and Young People' and the 'Child Protection Policy' for additional guidance.

### **What to do if you have a concern about a child's safety or well-being:**

If you have a concern:

- You must pass on your concern to the Academy's Designated Person as soon as possible, Lindsay Wootton-Ashforth, Assistant Headteacher.
- If the Designated Person is not available, see her Deputy; Wendy Cadman and Maureen Connolly.
- **Confidentiality? NO** - you cannot keep such a concern to yourself, but must pass it on.
- If a child shares a concern with you: take the child seriously. Tell them you must pass information on. Let him/her speak and listen carefully. Avoid asking questions. Record what was said, sign and date.
- **Tell the Designated Person without delay.**